



**DEPARTMENT OF THE ARMY**  
ARMY MOUNTAIN WARFARE SCHOOL  
100 LEWIS CHAPEL RD  
JERICHO, VT 05465

NGVT-MWS-T

21 September 2023

MEMORANDUM FOR RECORD

SUBJECT: Army Mountain Warfare School (AMWS) Welcome Letter

1. Congratulations for being selected to attend a course at the US Army Mountain Warfare School. This welcome letter provides course instructions and outlines the expectations for your associated course. All the AMWS courses are both physically and mentally demanding; you must be prepared to carry a rucksack in mountainous terrain for extended periods of time. Additionally, the course POIs include technical skills which require thorough practice and study to successfully complete the course. Over the years, it's been demonstrated that students arriving in good physical condition and already being familiar with the mountaineering knots leads to a graduation rate that far exceeds their peers. To assist in your preparation, the AMWS has posted YouTube videos to assist in your self-study prior to attendance: (<https://youtu.be/2s3W74lcFno>). In addition to physical preparation and technical skill familiarization, students must arrive with a "can do" and "never quit" mentality. We look forward to seeing you on graduation day. HIGHER! FOLLOW ME!

2. IN PROCESSING / REPORT LOCATION & TIME:

a. Report to the Army Mountain Warfare School, 100 Lewis Chapel Road, Ethan Allen Firing Range (EAFR) Jericho, Vermont 05465.

b. In-processing with the AMWS Operations Section commences at 1200hrs on **Day Month Year**. Students that are flying will select Burlington International Airport (BTV) as their destination airport. Transportation from the airport to the AMWS is provided from 1200-1700hrs on in-processing day. The vehicle is typically a GSA van that arrives outside of baggage claim.

c. If you CANNOT report by 1700hrs, you must call and make arrangements with the AMWS at (802) 899-7202/7203/7205. If you DO NOT make arrangements, you risk losing your reservation. If you arrange to arrive after 1700hrs, you must be physically at the AMWS by 2359hrs on in-processing day. A statement of non-availability can be provided if upon request to accommodate your travel arrangements.

3. REPORT / TRAINING UNIFORM: Students can report in either OCP uniform or civilian clothes. Training will be conducted in your duty uniform. Rank and name tape at a minimum. All uniformed service students must have a valid common access card (CAC) with an active/current pin for the duration of the course.

4. IN PROCESSING PAPERWORK: You are given 72 hours from the report date to produce any missing in-processing documentation. Failure to provide documentation will result in release from the course. You are responsible for ensuring you meet all course prerequisites. You are responsible to meet additional standards outlined in AR 40-501, DA PAM 611-21 and AR 600-9.

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Required Documents:

- (ALL) One (1) copy of DA Form 1610 (DTS Authorization)
- (ARNG, USAR, ROTC) One (1) copy of Military Duty Orders
- (Active Duty and USAR) TRADOC Unit Pre-Execution Checklist (350-18-2-R-E)
- (ARNG) Confirm the PRCL NLT 72 hours prior to the start of the course or ATRRS will automatically drop you from the course.
- (Advanced Military Mountaineer Courses) One (1) copy of SQI "E" orders or BMMC DA Form 1059 authorizing SQI"E". NOTE: All Soldiers prior to 01JAN2009 were required to attend both phases (winter and summer) of the BMMC to be awarded SQI"E".

\*\* Students must arrive to training with a working Common Access Card linked to a valid .mil email address. Otherwise students will be unable to sign DA 1059s, will not receive graduation credit.

5. OUT-PROCESSING: Soldiers will out-process through the AMWS Operations Section prior to departure, regardless of status.

6. GRADUATION: Graduation certificate, Rams Head Device orders (BMMC only) and DA Form 1059 are issued upon graduation. All Army Soldiers will have their 1059s completed in the U.S. Army Evaluation Entry System (EES). Other DOD members will be issued a graduation certificate and Rams Head Device Orders. Transportation is provided from the AMWS to the airport. Return flights will be scheduled after 1600hrs on graduation day.

7. RELEASES PRIOR TO COURSE COMPLETION: You may be released for any of the following:

- Disciplinary reasons
- Lack of motivation
- Academic deficiency/lack of progress
- Other valid reasons such as family illness or death
- Missing a total of four hours of academic training
- Major safety violation

8. ATTENDANCE: Soldiers who miss more than four (4) Program of Instruction (POI) required academic hours, continuous or cumulative, will be released from the course.

9. BARRACKS: Barracks are not available before the report date or after graduation. A statement of non-availability will be provided upon request. All Soldiers will stay in the provided government quarters at no cost during the course.

**BASIC MILITARY MOUNTAINEER COURSE IS A LOCK DOWN COURSE and Soldiers CANNOT LEAVE POST.**

**ADVANCED MILITARY MOUNTAINEER COURSES, ROUGH TERRAIN EVACUATION COURSE, MOUNTAIN PLANNERS COURSE AND MOUNTAIN RIFLEMANS COURSE(S) are NOT LOCK DOWN COURSES and Soldiers may leave post.**

**ADVANCED MILITARY MOUNTAINEER COURSE (SUMMER ONLY):** There is a 3-day (2-night) period when military quarters/rations are not available during off-site training. A Statement of Non-Availability will be issued by the Army Mountain Warfare School for those dates.

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The TDY locations for the Advance Military Mountaineer Course (Summer Only) are:

- TDY Location #1: Jericho, VT (DD Month Year to DD Month Year)
- TDY Location #2: Lincoln, NH (DD Month Year to DD Month Year)
- TDY Location #3: Jericho, VT (DD Month Year to DD Month Year)

The AMWS will make reservations at the most cost-effective lodging in that area. The AMWS will provide transportation to that area. Soldiers should arrive with sufficient funds and/or government credit card for these reimbursable expenses.

10. BARRACK NOTES: Fraternalization is grounds for immediate dismissal. Male barracks are OFF LIMITS to all female personnel, military or civilian. Female barracks are OFF LIMITS to male personnel, military or civilian. Cadre/Staff barracks are OFF LIMITS to all students.

11. MEALS: Meals are not available before or after scheduled course dates. Meals are provided for all courses during the class and Soldiers will utilize the rations provided. The only exception is for the Summer Advanced Military Mountaineering Course during the off-post training.

12. RENTAL VEHICLE/SHUTTLE SERVICE: You do not need a rental vehicle during these courses. AMWS provides shuttle service to and from the airport.

13. TRAVEL: Schedule ALL RETURN FLIGHTS after 1600hrs hours on the day of graduation.

a. AIRPORT: Fly to and from the BURLINGTON INTERNATIONAL AIRPORT (BTV) in Burlington, Vermont.

b. POV: Park in the designated student parking lot. POVs must meet registration and insurance requirements.

14. RELIGIOUS SERVICES: Not available.

15. SICK CALL: See training schedule for guidance upon arrival.

16. SUPPLY: Open IAW posted training schedule and will only issue supplemental items.

17. PHYSICAL REQUIREMENTS / PROFILE / PREPARATION: You are required to complete all physical fitness requirements to graduate. The inability to complete the movements to, from or during training will result in dismissal from the course. All courses are demanding and will require a concentrated effort. You should develop a physical training program that will prepare you to carry a 45-to-65-pound rucksack, five to eight kilometers daily in mountainous terrain under any environmental condition. All courses are oriented toward field training. Knowledge and experience in map reading and land navigation is essential.

18. MAIL: SOLDIERS NAME, Army Mountain Warfare School 100 Lewis Chapel Road Jericho, VT 05465. Do not mail packages later than the second Tuesday of the course.

19. PERSONAL CONDUCT / APPEARANCE: Soldiers will conduct themselves in a professional manner at all times and will conform to AR 670-1.

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20. DRUGS AND ALCOHOL IAW local post policy; Soldiers are prohibited from consuming alcohol on Ethan Allen Firing Range.
21. WEAPONS AND PROHIBITED ITEMS POLICY: All items prohibited by federal and state laws are prohibited. The Soldier possessing contraband will be subject to appropriate legal action and/or UCMJ action. Personal firearms or weapons of any type are prohibited.
22. TRAINING SCHEDULE / INDIVIDUAL STUDENT EVALUATION PLAN: Posted on the student bulletin board.
23. SAFETY: Every Soldier is responsible for safety conscious habits and complying with safety policies.
24. BARBERSHOP: No barbershop on post. Students should arrive conforming to AR 670-1 standards.
25. AAFES FACILITIES: No AAFES facilities or a commissary on post. Students should arrive with essentials to last the duration of their course without access to facilities.
26. TELEPHONES: Government phones are for military use only. Cellphone reception is very unreliable.
27. COMPUTER/INTERNET ACCESS: DOD Computers are available for official government business. There is no paid internet available.
28. FITNESS CENTER: See training schedule for guidance upon arrival.
29. ATM: 24hr ATM on post within walking distance.
30. LAUNDRY: Self-serve free laundry available. Students must provide their own detergent.
31. LINEN: (2) sheets, (1) pillow, (1) pillowcase and (1) wool blanket are issued.
32. CONTACTS:  
    OPERATIONS: (802) 899-7202/7203  
    American Red Cross (888) 737-4306 / Toll Free (802) 660-9130 - VT
33. REQUIRED EQUIPMENT: See below for required course equipment:

FOR ALL COURSES

The following items are recommended for females:

Unscented feminine wipes/additional baby wipes 30 EA  
Bras (white, black or neutral) 2-6EA  
Female Urinary Diversion Device 1EA  
Pads/Tampons 3 WEEK SUPPLY  
If utilized, Birth Control 3 WEEK SUPPLY

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BASIC MILITARY MOUNTAINEER COURSE: Authorized to bring unit issued equipment. Commercially purchased equipment is allowed if authorized by the student's unit (subject to inspection for safety/serviceability).

Packing List:

**01OCT-30SEP**

Trousers, ACU / OCP 3 EA  
FLC / TAP (personal kit) 1 EA  
Coat, ACU / OCP 3 EA  
T-Shirts, S/S tan 6 EA  
Large Rucksack (unit issued) 1 EA  
Cap, ACU / OCP 1 EA  
ACH w/cover 1 EA  
Belt, Tan 1 EA  
2 QT canteen or Camelback 1 EA (NOTE- Camelbacks are not authorized NOV-APR)  
Boots, Unit issued or Hot Weather Desert 2 PR  
1 Qt Canteens or Water bottles, Nalgene style (wide mouth) w/carrier 2 EA  
US Army Tape, Name Tape, Rank, Unit Patch and US Flag 2 EA  
Waterproof bags 2 EA  
Improved Physical Fitness Uniform 1 EA  
Sleeping Bag System (sleeping bag & bivy w/ stuff sack) 1 EA  
Socks, White 1 EA  
Headlamp or flashlight w/spare batteries 1 EA  
Shoes, Running 1 PR  
Eye Protection 1 EA  
Cap, Fleece 1 EA  
Ear Protection 1 EA  
Poncho 1 EA  
Padlock, key or combination 1 EA  
Poncho Liner 1 EA  
Notebook, pens, etc. 1 EA  
Shower shoes 1 PR  
Bath towel 2 EA  
Shaving/Shower Kit 1 EA  
Foot powder 1 EA  
Laundry bag 1 EA  
Laundry detergent 1 EA  
ECWCS Base Layer(silkies)top 1 EA, Bottom 1 EA

Additional items if you are attending between the below dates:

**01MAY-30SEP**

Socks, cushion sole wool blend 6 PR  
Wind shirt, ACU 1 EA  
Waffle top, tan 1 EA  
Gloves, (leather palm)1 EA  
Wet weather top 1 EA  
Wet weather bottoms 1 EA  
Sleeping mat (Closed cell or inflatable) 1 EA

Additional items if you are attending between the below dates:

**01OCT-30APR**

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Cold Weather Plastic Boots will be issued upon arrival

Balaclava 1 EA

7-Layer Extreme Cold Weather Clothing System GEN 3 (Complete)1 EA

Warm gloves (Military or Civilian) subdued color 2 EA

Canteen cup 1 EA

Gloves liners 2 EA

Thermos (optional) 1 EA

Sleeping mat (close cell foam: No Thermarest inflatable)1 EA

Socks, Cold Weather (synthetic or wool)6 PR

It is highly recommended students bring additional sets of ECWCS base layers if available  
(NOTE- Camelbacks are not authorized NOV-APR)

ADVANCED MILITARY MOUNTAINEER COURSE: Authorized to bring unit issued equipment. Commercially purchased equipment is allowed if authorized by the student's unit (subject to inspection for safety/serviceability).

Packing List:

**01OCT-30SEP**

Cap, ACU / OCP 1 EA

Belt, Tan 1 EA

1 Qt Canteens or Water bottles Nalgene style (wide mouth)2 EA

Boots, Hot Weather Desert 1 EA

Waterproof bag 1 EA

US Army Tape, Name Tape, Rank, Unit Patch, and US Flag 2 EA

Headlamp w/spare batteries 1 EA

Improved Physical Fitness Uniform 1 EA

Notebook, pens, etc. 1 EA

Socks, White 1 EA

Padlock, key or combination 1 EA

Shoes, Running 1 PR

Cap, fleece 1 EA

Eye glasses and foot supports (if required) 1 EA

Rucksack (Civilian or Issued)rucksack should be able to hold 30 to 40 liters and should be comfortable to wear while climbing on steep terrain. Subdued colors are required. 1 EA

Sunglasses 1 EA

Shaving/Shower Kit 1 EA

Bath towels/shower shoes 1 EA

Shower shoes 1 PR

Sneakers or lightweight hiking boots 1 PR

Laundry bag 1 EA

Laundry detergent 1 EA

Appropriate Civilian Clothing for off time 2 EA

Additional items if you are attending between the below dates:

**01MAY-30SEP**

Trousers, ACU / OCP 3 EA

Jacket, fleece 1 EA

Coat, ACU / OCP 3 EA

Gloves, liner 1 PR

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T-Shirts, S/S tan 3 EA  
Wet weather top 1 EA  
Socks, cushion sole wool blend 6 EA  
Sleeping Mat (closed cell foam or inflatable) 1 EA  
Sleeping Bag System (gray bag, green bag, bivy sack)1 EA  
Wet weather bottom 1 EA  
Headlamp w/ extra batteries 1EA  
Civilian hiking/climbing attire. (Light nylon pants and shorts, t-shirts (wicking or cotton), lightweight rain/wind jacket 1 EA  
Climbing shoes (bring personal or sign out from supply) 1 PR

Additional items if you are attending between the below dates:

**01OCT-30APR**

Trousers, ACU / OCP 1 EA  
Balaclava 1 EA  
Coat, ACU / OCP 1 EA  
Gloves liner 2 EA  
T-Shirts, S/S tan 1 EA  
Warm gloves (Military or Civilian)2 EA  
Socks, Cold Weather (synthetic or wool)4 EA  
Thermos (optional) 1 EA  
7-Layer Extreme Cold Weather Clothing System GEN 3 (Complete)1 EA  
Plastic or Leather Cold Weather Mountaineering Boots (Plastic boots available for issue at AMWS)  
Sleeping Mat (closed cell foam or inflatable) 1 EA  
Sleeping Bag System (gray bag, green bag, bivy sack)1 EA

34. The point of contact for this welcome letter is the Army Mountain Warfare School Operations NCOIC, SFC Christopher Wheatley, at 802-899-7202 or christopher.j.wheatley4.mil.

BRADLEY PATNAUDE  
MAJ, SF  
AMWS S3